

OUR OFFER TO SCHOOLS, CAREERS LEADS AND PROSPECTIVE STUDENTS



**YOUR
EXCEPTIONAL
COLLEGE**



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EXETER COLLEGE INFORMATION, ADVICE AND GUIDANCE (IAG) SERVICES AND TEAMS



The Exeter College Advice Team - Who are we?

The College Advice Team are trained in information, advice and guidance (IAG) and work in schools across the South West giving advice and guidance about all courses and opportunities for school leavers at Exeter College! We try to assign all schools a specific person of contact to maintain consistency in communication. You can contact your college adviser with any queries, or by using the team details: email: **CAT@exe-coll.ac.uk** or phone: **01392 400600**

The College Advice Team aims to ensure all prospective students have access to accurate and aspirational IAG in alignment with Exeter College's "right student, right course" ethos.

Please read on for how we can support your students and schools.

Adult Advice Team

The Adult Advice team is available to provide information, advice, and guidance on the wide range of Higher Technical Education and degree-level courses offered at Exeter College. These opportunities are open to sixth form graduates aged 18 and over. At Exeter College, we deliver Level 4 and 5 programmes (including HNDs and Foundation Degrees) as well as selected Level 6 qualifications, all developed in collaboration with awarding bodies, employers, and industry partners.

Email: **AdultAdvice@exe-coll.ac.uk** or phone: **01392 400170**

Apprenticeships Team

Our dedicated Training and Recruitment Advisors are here to support students who are interested in becoming apprentices.

The team based in the Apprenticeship Hub on Queen Street, are available all year round for 1:1 support. Their '**Job Shops**' are informative sessions which cover:

- How to find an employer
- CV and cover letter writing
- Interview guidance
- General application hints and tips

During National Apprenticeships Week in February, they will hold an Apprenticeship Expo where students can find out more about career opportunities and meet potential employers. More detail about this event is on page 14.

To book an activity for your school or for your students to book onto a 'Job Shop', please contact: email: apprentices@exe-coll.ac.uk or phone: **01392 400800**.

Building Greater Exeter: Inspiring Futures Together

As teachers and careers advisors, you play a pivotal role in shaping the ambitions of young people across our region.

Building Greater Exeter is a dynamic initiative designed to connect students with the ever-growing range of

opportunities within Exeter's construction and built environment sectors. By fostering collaboration between schools, employers, and local organisations, we aim to inspire and equip students with the skills, knowledge, and confidence they need to pursue thriving careers in these exciting industries. The construction sector in Greater Exeter is diverse, offering everything from hands-on trade roles to cutting-edge positions in design, engineering, and project management. Through our resources, events, and partnerships, we can help you introduce students to the breadth of possibilities available. This may include workplace visits, talks from industry professionals, or help arranging work experience – all intended to give students a clearer picture of what these careers involve.



Contact Project Manager, lukemoss@exe-coll.ac.uk to find out more.

Visit our website: <https://www.buildinggreaterexeter.co.uk/> These activities can support schools to meet the **Gatsby Benchmarks** (1, 2, 3, 5, 7, 8). Please read on to see how the other Exeter College services can do this.

SUPPORTING SCHOOLS TO MEET LEGISLATION

The Gatsby Benchmarks and the Provider Access Legislation is in place to ensure pupils in schools and colleges receive high quality careers guidance and obtain a clear understanding of the different post-14, 16 and 18 routes, as well as career opportunities available.

Gatsby Benchmarks

The Gatsby Benchmarks were established to ensure that students receive world-class careers guidance. In 2024, these were updated and embedded into government policy after a two-year study, which focussed on gathering international evidence to make the benchmarks more sustainable and 'future-proof'.

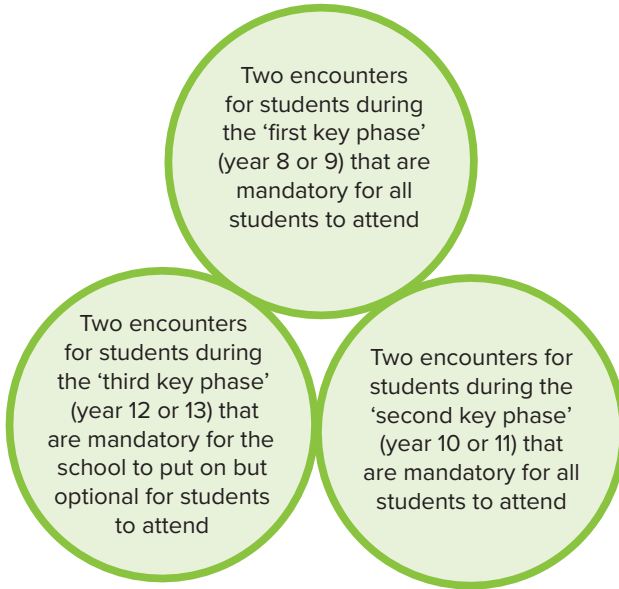
What are they?



Provider Access Legislation (PAL)

PAL is designed to help students firstly understand what apprenticeships and technical courses are but also inspire them to consider studying them.

The updated Provider Access Legislation specifies that **all schools must provide at least six encounters with approved providers of apprenticeships and technical education:**



In the following sections of this offer, there will be examples of the tailored services we can provide to support prospective students and their caregivers, as well as help schools meet the Gatsby Benchmarks and PAL.

HOW WE CAN SUPPORT SCHOOLS AND STUDENTS:

The College Advice Team builds partnerships with local schools and education providers, careers professionals and other stakeholders to support their students' transition to Exeter College. We offer a range of information, advice or guidance sessions to include:

- Annual school activity planning meetings
- Offering a wide range of activities to support schools in meeting Gatsby Benchmarks and PAL, such as interactive presentations or classroom sessions (read on for further details).
- Regular exchanging of information with partners on students' applications, attendance at interviews and enrolment to support successful transition.
- Termly newsletters with relevant updates to college events and opportunities for prospective students and parents.

Curriculum Update Event

Aim - A yearly event to communicate updates to the college curriculum and services to our key contacts through a variety of specialist talks. Guests will hear from senior leaders, heads of faculty and other college staff to gain knowledge that will be useful for their roles when working with young people. For example, hear from our Admissions team, Apprenticeship team and Learning Support / EHCP team. This is also a great opportunity to network and share best practice with colleagues from other schools and careers services.

When - Summer term

Who is for - School careers staff, independent careers advisers, and anyone involved in transition to Exeter College

Location - Hele Road

How to sign up - We invite our school contacts around the spring term to advise them of the date. Please contact CAT@exe-coll.ac.uk if you would like to be included on our list of contacts and we can add you.

Supporting Prospective Students in school

The College Advice Team offers Information, Advice and Guidance (IAG) services relating to the full range of school leaver courses offered at Exeter College through a range of activities and engagement:

1:1 IAG appointments

Aim - to support Year 11s through the post-16 decision-making process and provide information, advice and guidance around the course(s) and their future career aspirations. We can also provide information about the application, interview, and enrolment processes, extra-curricular opportunities and student life.

Session time - 20-30 minutes

When - throughout the academic year for Year 11s and in the summer for Year 10s

Who is it for - Year 11s and Year 10s

Gatsby 1, 2, 3, 4, 7, 8

Assemblies

Aim - to support students through their year, provide relevant updates and key messages. Examples include an introduction to Exeter College, how to apply and information about starting at college. We can also provide assemblies for younger year groups to introduce the ideas of post-16 learning, and the development of work skills.

We are also happy to discuss requests for bespoke assemblies focusing on specific course types, such as vocational or technical routes (**PAL**), International Baccalaureate, specific academy talks, apprenticeships, or Higher Education.

Session time- variable, depending on the timeslot available. Assemblies are usually between 15 and 30 minutes.

When - typically Year 11 introduction assemblies will be delivered in September and October, application assemblies will be between November and January and final assemblies will be in April and May. Year 10 introductions will be between May and July.

Who is it for - Year 11s and Year 10s (other years for PAL).

Gatsby 1, 2, 3, 4

Providing IAG at school events and workshops

Aim - to support your events in school such as **careers fairs, mock interview days, CV workshops, classroom sessions, parents' evenings, options evenings, parents' presentations** and other bespoke events that you may be considering. We are available for events both during and after school hours. If you would like a specific faculty to attend your event, please also contact us and we can liaise with college staff.

Who is it for - Years 7-13. Our College Advice Team, Apprenticeships team and Adult Advice Team can speak about the range of Higher Education opportunities.

Gatsby 1, 3, 4, 7

Application workshops

Aim - to support students to register and complete their online application. We can also meet the students to discuss their application status, highlight if there is any additional information required for them to complete the application, and if so, how to provide this. This can be done as a 1:1 or in a classroom session for any students who need to apply to college.

When - on an ad hoc basis where necessary

Who is it for - Year 11s

Location - in school (IT room or access to laptops required)

Gatsby 3, 8

Classroom sessions

Aim - to give students an insight to careers and their links to college courses. Sessions could include Technical and Vocational career routes **(PAL)** an introduction to Exeter College, career related activities, course guide tasks, Apprenticeship workshops (CVs, Sector Specific), videos and QandAs.

Session time - up to an hour

When - throughout the academic year

Who is it for - various year groups

Location - in classrooms with IT access

Gatsby 1, 2, 4, 7



Opportunities at Exeter College:

Each academic year, our college faculties and departments host a vibrant range of events designed to inspire and engage students from local schools. These experiences offer a hands-on introduction to different subject areas and a real taste of college life. For budding apprentices, the apprenticeship team put on events where students can meet prospective employers and grow their network.

We've compiled a list of some of our more regular events that schools often attend, though offerings can change from year to year - so we encourage you to get in touch for the latest updates and opportunities.

Open Events

Aim - Exeter College's City Centre, Construction Centre and Technology Centre are open for prospective students to come and find out everything about Exeter College! See our state-of-the-art, specialist facilities, attend general talks from our principal, find out about A levels and T Levels, check in with Learning Support and speak with our expert teaching staff. Our College Advice Team and our Adult Advice Team are here to help.

We feel these events are key in a prospective students decision-making process when choosing the right course for them.

When - Usually October, November and April each academic year. Check our website for details

Who is it for - Year 11s or adult students looking to start the following academic year. We advise Year 10s to attend in April for a head start. Sixth form learners looking for Higher Education opportunities.

Location - City Centre sites, Construction Centre and Technology Centre
Gatsby 2, 3, 7



One to one Information, Advice and Guidance sessions:

Aim - to offer tailored advice and guidance for students who do not have the opportunity to speak to us in school. These sessions are available after school times and during school holidays. We release these sessions after our first two Open Events (see below). Parents Guardians are welcome to attend these appointments. Visit exe-coll.ac.uk/cat to see availability.

Our Adult Advice Team also offer appointments throughout the year for learners looking to start a Higher Education course with us. Check online for availability - exe-coll.ac.uk/adults/support/advice/

Session time - 30 minutes

When - February half term and various evenings throughout the academic year or all year round for Adult Advice.

Who is it for - Year 11-13

Location - Hele Road or via Microsoft Teams

Gatsby 2, 3, 7, 8

Individual and group College tours or visits

Aim - Visits are available during college hours but are subject to team availability. Please contact us with potential dates and which areas of the college you would like to see. Visits to the Construction Centre and Technology Centre will be arranged directly with the relevant faculty.

For City Centre tours, visit exe-coll.ac.uk/cat to see availability and book. For Construction, please contact them on 01392 400391. For the Technology Centre (for engineering, aerospace and automotive), please contact them on 01392 400380.

Session time - 30 mins - 1.5 hours

When - February onwards

Who is it for - Year 11-13

Location - Hele Road (for City Centre), Construction Centre or Technology Centre (for Engineering and Automotive courses)

Gatsby 3, 4, 7



Academic Insights

Aim - an inspiring event designed for ambitious students eager to explore the world of A Levels and the International Baccalaureate at Exeter College. Dive into what makes these programmes exceptional and get an exclusive introduction to our prestigious *Reach Academy* - a dynamic initiative that supports academically gifted students in reaching their full potential and securing places at top universities.

Students will get the chance to see our college facilities via an orientation quiz, connect with expert staff, take part in a debate with the college debating society, and gain valuable insights into university life and what it takes to succeed at the highest level.

When - Spring term

Who is it for - Year 10 students who are predicted to achieve high grades in their GCSEs.

Location - Hele Road

Gatsby: 3, 4, 7

Level 1 Aspirational taster visit

Aim - To familiarise Year 11 students who are likely to start an entry or Level 1 course with Exeter College (GCSE grades mainly 2s or below). Students will choose two practical and interactive taster sessions from our Level 1 provision, meet members of teaching staff, as well as other potential students to build their confidence and smooth their transition to Exeter College.

When - Spring term

Who is it for - Year 11 students likely to join an Entry or Level 1 course at Exeter College

Location - Hele Road

Gatsby: 2, 3, 4, 7

Discovery Days

Aim - an exciting event to give Year 10 students the opportunity to discover more about student life at Exeter College! Students will participate in two taster sessions from the wide range of courses on offer, acquaint themselves with the college facilities and meet fellow prospective students.

When - First week of July

Who is it for - Year 10 students from schools outside of Exeter - by invitation only

Location - Exeter College, all sites

Gatsby: 3, 4, 7



Apprenticeship Expo

Aim - a unique opportunity to meet face-to-face with top employers and apprenticeship providers at interactive stands - discovering exciting career paths, real job opportunities and apprenticeships across a range of industries. They'll be encouraged to sign up for exclusive updates on vacancies and future opportunities, giving them a head start on their career journey.

Who is it for - Open to all, but aimed at Year 11, 12 and 13 students who are looking at apprenticeships for the upcoming September.

When - Usually during National Apprenticeship Week in mid-February. Schools are encouraged to bring groups during the day, and with doors open until 5pm, students and their parents can drop by after school to explore together, ask questions, and get inspired for what's next.

Location - Exeter College Sports Hall

Gatsby: 2, 3, 5, 7

Supports PAL

Women in Engineering Taster Day

Aim - this event is designed to inspire the next generation of female engineers. Explore exciting careers in engineering, aerospace and automotive through a dynamic carousel of practical sessions - using real industry-standard equipment in our state-of-the-art workshops and laboratories.

Hear firsthand from trailblazing women leading the way in these industries. Whether you're curious or already passionate about how things work, this is the perfect introduction to the incredible opportunities waiting in engineering!

When - The event will usually take place in June for International Women in Engineering Day

Who is for - Girls in years 9-11

Location - Technology Centre at Monkerton

Gatsby: 2, 3, 4, 7

Supports PAL

Women in Construction

Aim - experience what it's really like to work in the world of construction at Exeter College's *Women in Construction Day*! We're inviting girls in Years 9, 10 and 11 to get stuck into hands-on activities, meet inspiring women in the industry and explore the huge range of exciting careers construction has to offer. It's all about trying something new and showing that there's a place for everyone in building the future.

When - The event will usually take place in March

Who is for - Girls in years 9-11

Location - Construction Centre

Gatsby: 2, 3, 4, 7

Supports PAL



Hospitality and Catering Taster Sessions

Aim - To give students a taster of hospitality and catering careers and the courses at Exeter College. Students will be given a tour of the industry-standard hospitality and catering facilities, followed by a practical cooking session. This will be followed by lunch in the college's @34 restaurant, eating the food that they have prepared. These sessions are designed to inspire students who may be considering a hospitality and catering course after their GCSEs.

Session time - Approximately 2.5 hours

When - Selected dates throughout the year

Who is for - Students studying food technology GCSE or those interested in a hospitality and catering career.

Location - Laurence Building, Hele Road site

Gatsby: 2, 3, 4, 7

Supports PAL

Hair and Beauty Taster Sessions

Aim - To gain an insight into the practical skills used in the hair and beauty industry. Students will spend time in our professional salons and therapy rooms, getting hands on experience of hairdressing, beauty therapy and make-up artistry skills. They will also have a tour of the Laurence building and find out more about the hair and beauty courses available at Exeter College.

When - Selected dates throughout the year

Who is for - Year 9 and 10 students considering hair and beauty careers.

Location - Laurence Building, Hele Road site

Gatsby: 2, 3, 4, 7

Supports PAL





Engineering Apprenticeship Expo

Aim - This is a chance for budding apprentices to explore the world of engineering and connect with over 15 leading employers in the sector! Whether you are starting to explore your options or are ready to apply, this event gives potential apprentices the unique opportunity to discover real vacancies, gain insider knowledge and ask the questions that matter.

Exeter College's expert apprenticeship advisers will be there to offer personalised support - from job search tips to application advice - helping you to confidently take the first step toward an exciting future in engineering.

Session time - The event usually takes place during and after school/college time.

When - April

Who is for - Open to all potential apprentices

Location - Technology Centre at Monkerton

Gatsby: 2, 3, 4, 7

Supports PAL

IT - Digital Taster day

Aim - Provide opportunities to try the different courses within IT at Exeter College.

Students will have the chance to sample four taster sessions in various areas of IT including Cyber Security, IT Hardware, Esports and Programming. This exciting taster event will give students a real feel for the world of tech, a chance to discover what studying IT is really like and a way of exploring the amazing career opportunities the digital world has to offer. Get inspired. Get hands-on. Get future ready.

When - June, 9:30am-1:30pm

Who is it for - Year 10s interested in IT courses at Exeter College

Location - Institute of Technology (IoT), Hele Road site

How to sign up - Due to limited capacity, we would like to initially offer each school a maximum of **15 places**, so this event is ideally for students who are considering studying something related to IT post GCSE and/or those keen to learn more about Digital Careers.

Gatsby: 2, 3, 4, 7

Supports PAL

Humanities, Languages and Social Sciences taster sessions

Aim - To give students an insight into a selection of fantastic subjects and ensure they are equipped with the knowledge to inform their post-16 decision making. Attend two 50-minute masterclass sessions in a range of A Level subjects and the IB. Sessions will be run by our expert lecturers and will provide students with a greater insight into the curriculum, opportunities and varied progression routes available to students who study these subjects.

When - June / July from 4.30-6.30pm (after school)

Who is it for - Year 10 and 11s looking to gain an insight into the IB and A level subjects in the Humanities, Languages and Social Sciences faculty.

Location - The event will run be at the Hele Road site

Gatsby: 2, 3, 4, 7

Outdoor Education taster

Aim - Try Outdoor Education activities such as climbing, abseiling, kayaking, Stand up Paddle Boarding (SUP) at Haven Banks on the quay in Exeter and find out what it is like to study this specialist course from our expert teaching staff.

When - Summer term

Who is it for - Students in Years 10 and 11 who have come to an Open Evening, are considering applying for, have applied for the course, or been interviewed for the Outdoor Adventurous Activities course.

Location - Haven Banks

How to sign up - Register at an Open Event

Gatsby: 2, 3, 4, 7



Exeter College Website search exe-coll.ac.uk for our website where you can access key information including course details, apprenticeships, as well as application guidance and Open Event information. The website also provides term dates and information on careers advice and progression routes. Head to the College Advice Team page for decision-making resources, tour bookings and Frequently Asked Questions.

Exeter College Course guides

Our prospectuses contain everything you need to know about starting at Exeter College, including all available courses for the year, support and steps to joining Exeter College. This can be accessed or downloaded online (via our website) or we can send one out to you. We deliver these to schools at the start of the year so students can pick one up from their Careers Leader.

Still have questions?

Contact us:

College Advice Team

cat@exe-coll.ac.uk or 01392 400600

Apprenticeship Team

Apprenticeships@exe-coll.ac.uk or 01392 400800

Adult Advice Team

adultadvice@exe-coll.ac.uk or 01392 400170

