

# Higher Education Part Time Application Form

If you wish to apply for a full time HE course, please do so via [www.ucas.com](http://www.ucas.com)

**Please complete all sections fully.**



<b>1</b>	First name:  Last name:	What is your sex at birth? <input type="checkbox"/> Male <input type="checkbox"/> Female																																				
<b>2</b>	Date of birth: (eg 28/05/76)  Age (as at 31 <sup>st</sup> Aug 2024):	Nationality: Normal country of residence: Have you lived in the UK for the last 3 years? Yes <input type="checkbox"/> No <input type="checkbox"/>																																				
<b>3</b>	Permanent Address:  Postcode:	Telephone (including area code):  Mobile phone:  E-mail:																																				
<b>4</b>	<b>Have you previously studied at Exeter College?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>																																					
<b>5</b>	<b>Programme applying for</b> (Please state which month you intend to start this programme): <input type="checkbox"/> Part time  Please be aware that if you are applying for any of the following programmes, you will be required to provide an enhanced DBS check: Sports Therapy, Health and Social Care and Early Childhood Studies																																					
<b>6</b>	<b>Qualifications:</b> completed including GCSE/SQA English Language and Mathematics or equivalents. You will need to bring your Maths and English Language certificates to interview																																					
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## Personal Statement

Please submit a personal statement covering the points below. You can submit separate sheets if needed. We will not be able to process your application without this.

- Your experience relevant to the course for which you have applied
- How might studying the course affect the following:
- Your personal development, i.e. how you think it will change and develop you
- Your career aspirations, i.e. how will it get you to where you want to be? What challenges will you face? What else will you need to do in order to achieve your goals?
- Your personal circumstances, e.g. finance, childcare, relationships, work

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**References** - Please provide the names and email addresses of your referees. The first reference should be an academic reference and the second from your current employer (previous employer if not currently employed).

Referees name:

Email address:

Referees name:

Email address:

### Guidance information for your reference:

#### Who can write your reference:

- Refer to [ucas.com](http://ucas.com) for guidance on how to provide a reference for an applicant to higher education  
[www.ucas.com/advisers/references](http://www.ucas.com/advisers/references)

**10 Important!** If you answer **Yes** on either question of this section, **please submit additional information with your application by enclosing a letter with full details.** We may also approach relevant agencies for further information.

Do you have a criminal record, have you ever been charged with or under investigation for any criminal offences? This can include an existing criminal record, outstanding court proceedings, police investigations, on an offenders register or working with Youth Offending/Probation Services.

Yes  No

Do you have an agency or support worker? Yes  No

Please tick if you are in care or a care leaver

**11 We welcome all students and encourage you to tell us about the support you may need (please tick)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Visual impairment (do not tick if your eyesight is corrected by glasses) | <input type="checkbox"/> Exam access arrangements       | <input type="checkbox"/> English is not my first language   |
| <input type="checkbox"/> Hearing impairment   | <input type="checkbox"/> Moderate learning difficulties | <input type="checkbox"/> Education, Health and Care Plan  |
| <input type="checkbox"/> Disability affecting mobility  | <input type="checkbox"/> Severe learning difficulties   | <input type="checkbox"/> Speech, language and communication   |
| <input type="checkbox"/> Profound complex disabilities  | <input type="checkbox"/> Dyslexia                       | <input type="checkbox"/> Other specific learning difficulty (eg Dyspraxia and global development delay and speech and language) |
| <input type="checkbox"/> Autism, spectrum disorders   | <input type="checkbox"/> Dyscalculia                    |   |
| <input type="checkbox"/> Asperger's syndrome  | <input type="checkbox"/> Other physical disability      |   |

**12 Are you applying for Disabled Student Allowance?** Yes  No   
Please contact us by email on [dsa@exe-coll.ac.uk](mailto:dsa@exe-coll.ac.uk)

**13 Data Protection: Privacy Notice**

- I confirm that the information I have provided on this form is correct.
- I understand that my information will be used to process my application so that I can enter into a learning agreement (contract) with the college
- I understand that:
  - my contact details will be used to communicate with me about my application and future relationship with the college
  - where Next of Kin details are provided, we will make contact to verify these
  - details of my application may be shared with my employer if they are proposing to sponsor my study
  - details of my application may be shared with referees I have nominated on this form
  - my information will be stored for as long as necessary and further details about this can be found on the Data Protection section in the Exeter College website
- I understand that to carry out its public task to deliver education the college will:
  - share my personal data with local authorities and other agencies which may contact me about services relevant to my application and my future attendance at college
  - share my data with processing companies to facilitate payment and other services
  - share my personal data with other agencies (including law enforcement agencies) and funding bodies as required by law
  - discuss health and other information (including special categories information) with professionals and other organisations and agencies to ensure that I can have the support I need to achieve the best outcome from my application
  - unless I give my explicit consent, the college will process my special categories information only when necessary to protect my vital interests (e.g. my life), those of others, or where there is a legal obligation or a substantial public interest in doing so.

Further information about your rights and how we process your data can be found at [www.exe-coll.ac.uk/dataprotection](http://www.exe-coll.ac.uk/dataprotection)

**Student Signature** ..... **Date** .....

**What to do next:** When complete send this to Admissions, Exeter College, Hele Road, Exeter EX4 4JS  
We will then contact you regarding the next step in your application process