

## Future Steps Programme 2021-2022

The Future Steps Programme outlines the key activities that are available to students throughout the year. The programme will consist of the Future Steps Offer, available to students throughout the year, Future Steps regular events and examples of other individual events to take place throughout the year. The programme aims to provide exceptional Careers Education, Information, Advice and Guidance to all our students, whatever their background or abilities, which enables them to take control of their own path and provides the awareness, skills and resilience to adapt to the changing future world of work. All students will be supported and encouraged to raise their aspirations, challenge perceptions and improve social mobility to enable them to reach their full potential. Future Steps works with Next Steps South West to deliver their targeted offer to as many students as possible.

What?	How? (and when?)	Benchmarks
<b>The Future Steps Offer</b>		
Advice Zone	1:1 advice when considering course changes (during enrolment)	1, 3, 8
1:1 impartial careers guidance	30 minute meeting available to all through student eILP booking system (available throughout the year)	1, 2, 3, 8
1:1 support for applications and interviews	30 minute meeting available to all through student eILP booking system (available throughout the year)	1, 2, 3, 8
Whole class sessions to explore careers, UCAS, APCAS, Gap Years,	Booked by tutor through <a href="mailto:futuresteps@exe-coll.ac.uk">futuresteps@exe-coll.ac.uk</a> (available throughout the year)	1, 2, 3, 4, 8

Apprenticeships and many other topics		
Advice and guidance for students, parents/carers and staff	Accessible through <a href="mailto:futuresteps@exe-coll.ac.uk">futuresteps@exe-coll.ac.uk</a> and 01392 400330 (available throughout the year)	1, 2, 3, 8
Jobs Board	Available through Future Steps sharepoint and updated throughout the year	2, 5
Events Calendar	Available through Future Steps sharepoint to highlight Future Steps and external events available to students throughout the year	2, 3, 5, 7
<b>What?</b>	<b>How? (and when?)</b>	<b>Benchmarks</b>
<b>Future Steps regular events</b>		
Drop-in events for UCAS/APCAS guidance	Bookable through student eILP at various times throughout the year – advertised through Student Newsletter and PDP	3, 8
Advice sessions for writing CV and Personal Statements	Bookable through student eILP at various times throughout the year – advertised through Student Newsletter and PDP	3, 8
University Outreach Events	Online events advertised through Future Steps Events page (throughout the year) In person events organised through liaison with Faculties (Once per half term)	4, 7

Your Future Steps - PDP	PDP resources provided for all tutor groups at key points in the year	1, 2, 3
Hidden Careers Days	A day of talks and workshops with a particular industry focus to highlight less obvious careers to students – open to targeted students with option for any student to book (Once per term)	1, 2, 3, 4, 5
Recruitment Events	Faculty focused events for volunteering full- time and part-time work at different points in the year	1, 2, 3, 5
<b>What?</b>	<b>How? (and when?)</b>	<b>Benchmarks</b>
<b>Examples of other events (for full details see the Future Steps Events Calendar)</b>		
ASK Apprenticeships sessions	Bookable event in Spring term – practical application session	3, 5, 7
Westpoint UCAS Expo	Local event open to all	3, 7
University Visits	Bespoke – organised by Faculties	3, 4, 7
Academic Lectures	Bespoke – organised by Faculties	2, 4, 5, 7

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