Exeter College
## [Student Induction]

Getting Started with Microsoft Teams

Access your Class Team
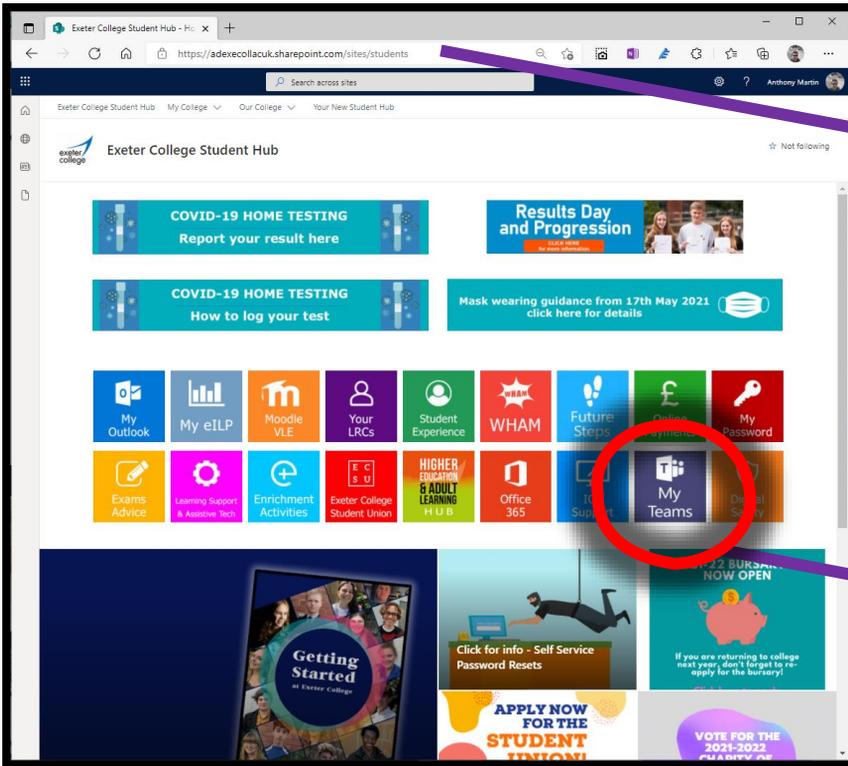
STEP 1 -
Open a web browser and go to…
https://hub.exe-coll.ac.uk

STEP 2 –
Click on the "My Teams" Icon
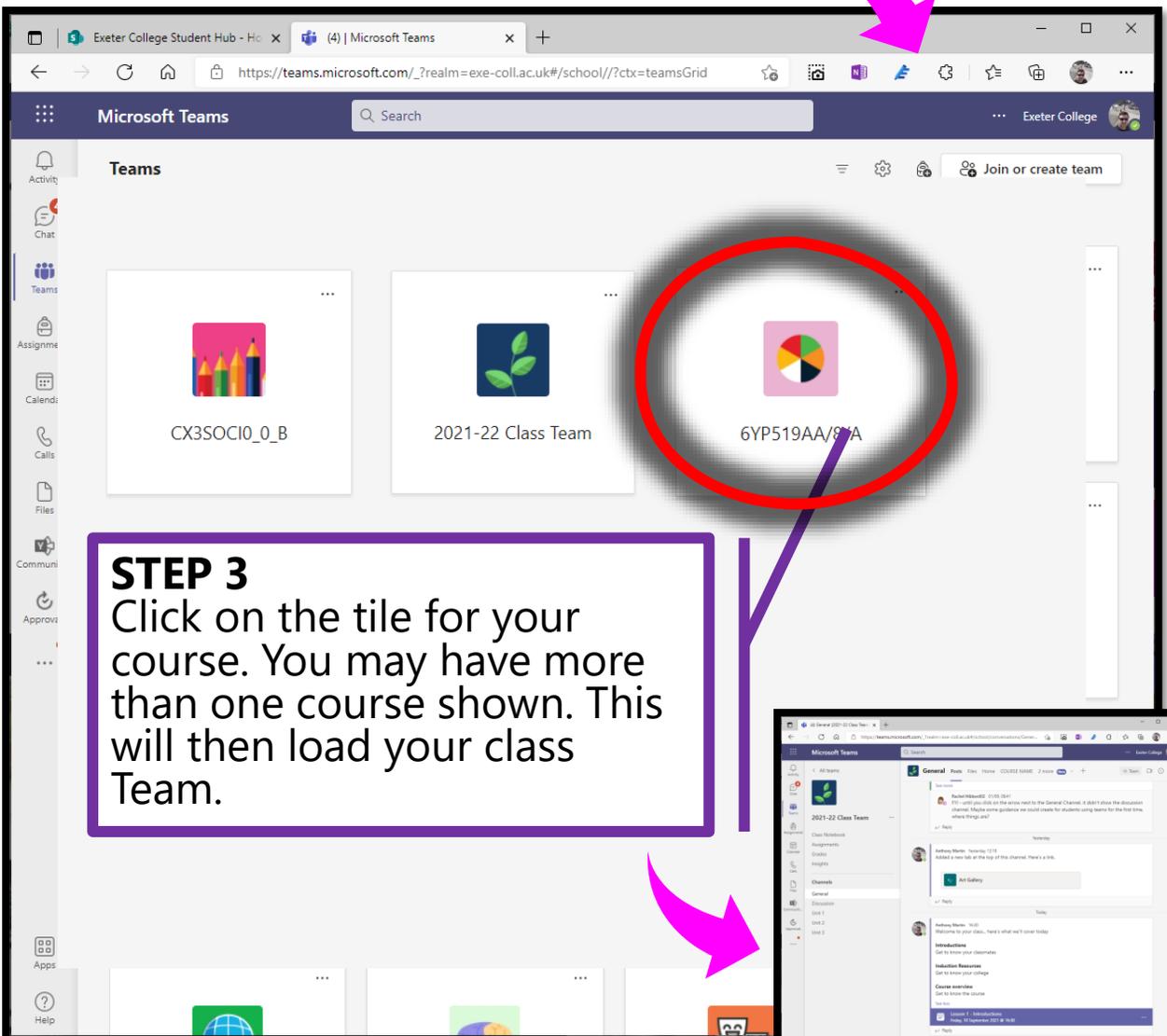
STEP 3
Click on the tile for your course. You may have more than one course shown. This will then load your class Team.

Join a Remote Lesson
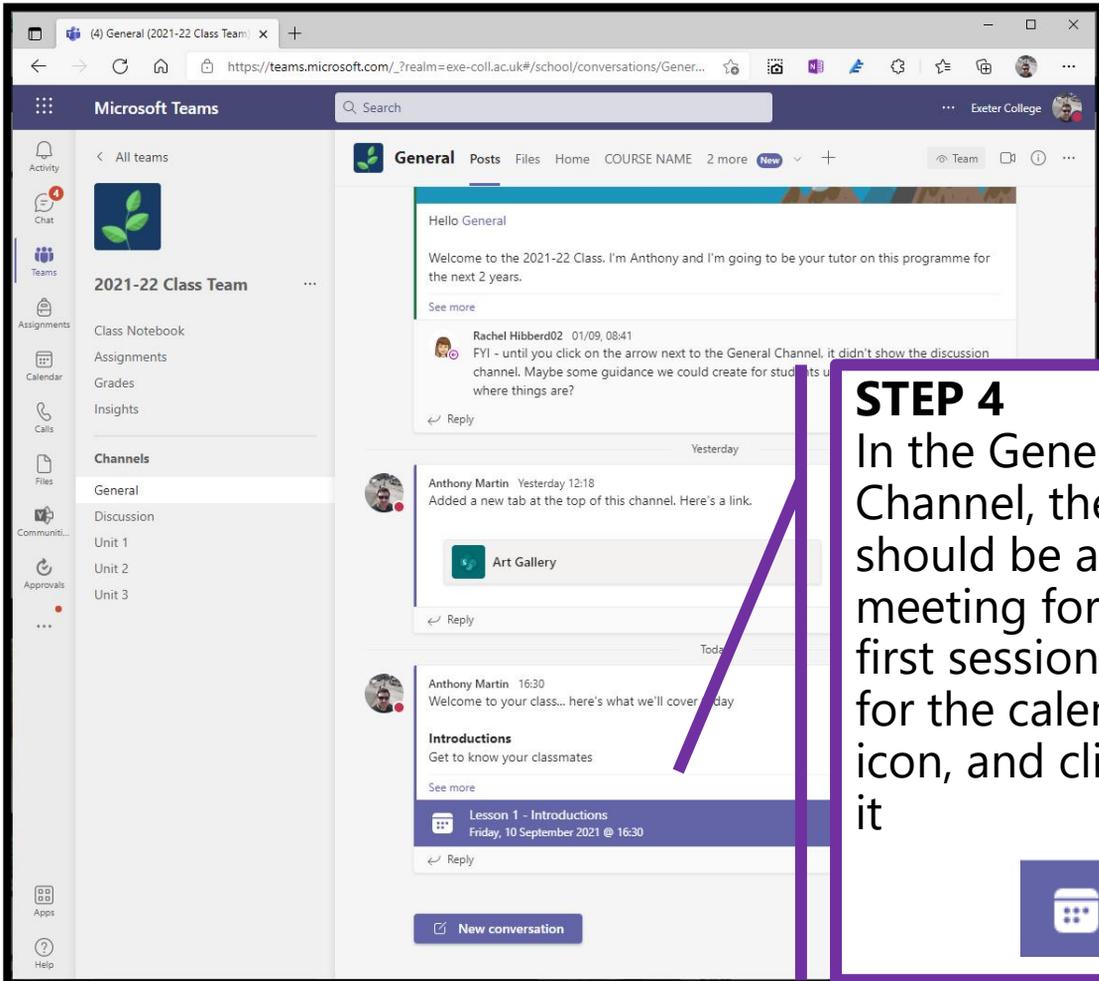
STEP 4
In the General Channel, there should be a meeting for your first session. Look for the calendar icon, and click on it
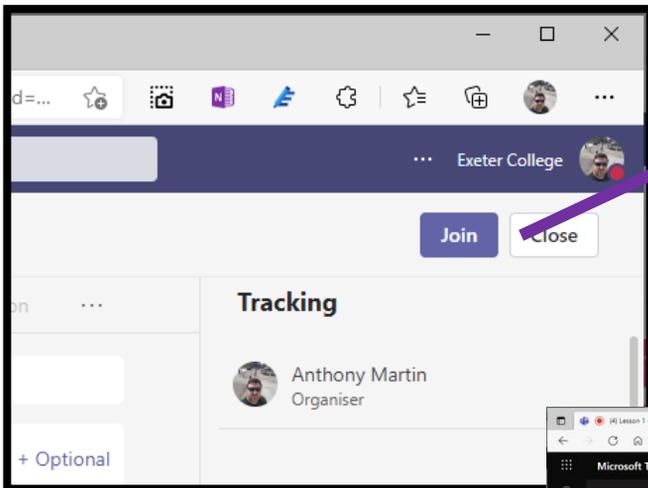
STEP 5
When the lesson / meeting opens, click on "Join"

STEP 6
Check your Camera + Mic settings and click "Join"