

# Access to Higher Education Application Form for courses running 2020.

You must be 19+ to apply for this course



1	First name:	<input type="checkbox"/> Male <input type="checkbox"/> Female
	Last name:	

2	Date of birth: (eg 28/05/76)	Nationality:
	Age (as at 31 <sup>st</sup> Aug 2020):	Normal country of residence: Have you lived in the UK or EU/EEA for the last 3 years? Yes <input type="checkbox"/> No <input type="checkbox"/>

3	Permanent Address:	Telephone (including area code):
	Postcode:	Mobile phone:
		E-mail:

4 Please give details of your last school/college (including Exeter College):

5 Full title of course you hope to study – (as shown in booklet/guide/on website):

6 Qualifications including professional and vocational training: Include exams you are taking or have taken - please start with your most recent

	Level	Subject	Grade achieved	Date achieved
Qualifications achieved	eg GCSE	English Language	C	June 2015
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....

Internal applications only (for students already studying any course at Exeter College).

	Level	Subject	Predicted grade	Date due to be awarded
Qualifications to be taken	.....	.....	.....	.....
	.....	.....	.....	.....
	.....	.....	.....	.....

Please be aware that you will need to produce your qualification certificates at interview.

## 7 Personal Statement

### **ACCESS TO HE APPLICATION FORM**

Please complete a piece of hand-written work that includes the following:

- Your experience relevant to the course for which you have applied
- How might studying the course impact on the following:
  - Your personal development, i.e. how you think it will change and develop you
  - Your career aspirations, i.e. how will it get you to where you want to be? What challenges will you face? What else will you need to do in order to achieve your goals?
  - Your personal circumstances, e.g. finance, childcare, relationships, work
- Consider the advantages and disadvantages of following a University Level course on completion of your Access to HE Diploma

Please write 1-2 sides of A4. You may use a continuation sheet and attach to this application form if needed.

Please be aware that we cannot process your application form without your accompanying personal statement.

**Current Learning Support Arrangements:**

**8 Important!** If you answer **Yes** on either question in this section, **please submit additional information with your application by enclosing a letter with full details.** We may also approach relevant agencies for further information.

Do you have a criminal record or any outstanding court proceedings or are you on an Offenders' Register?  
 Yes  No

Do you have an agency or support worker? Yes  No   
 Please tick if you are in care or a care leaver.

**9 Advanced Learner Loan**

If you are aged 19 and over you may be eligible for the Advanced Learner Loan. For eligible courses and further details see our website [www.exe-coll.ac.uk](http://www.exe-coll.ac.uk). If you wish to apply for this please go to the following website for further information: [www.gov.uk/advanced-learner-loan](http://www.gov.uk/advanced-learner-loan)

**10 Support Requirements:** It is essential that all students complete this section. *Please tick all that are relevant.*

- |                                                                      |                                                                                                   |                                                                                                     |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> No disability/learning support requirements | <input type="checkbox"/> Visual impairment (do not tick if your eyesight is corrected by glasses) | <input type="checkbox"/> Exam access arrangements                                                   |
| <input type="checkbox"/> Mental ill health                           | <input type="checkbox"/> Hearing impairment                                                       | <input type="checkbox"/> Temporary disability after illness (for example post viral) or accident    |
| <input type="checkbox"/> Emotional/behavioural difficulties          | <input type="checkbox"/> Dyslexia/Dyspraxia                                                       | <input type="checkbox"/> Medical condition.... (for example epilepsy, asthma, diabetes, allergy)    |
| <input type="checkbox"/> Asperger syndrome/ASD                       | <input type="checkbox"/> Disability affecting mobility                                            | <input type="checkbox"/> English is not my first language                                           |
| <input type="checkbox"/> ADHD                                        | <input type="checkbox"/> Multiple disabilities                                                    | <input type="checkbox"/> To provide further confidential information, do so by letter using ref: GH |

**11 How did you find out about this course? (please tick all boxes that apply)**

- |                                          |                                                     |                                             |            |
|------------------------------------------|-----------------------------------------------------|---------------------------------------------|------------|
| <input type="checkbox"/> college website | <input type="checkbox"/> recommended /word of mouth | <input type="checkbox"/> Radio              | Other..... |
| <input type="checkbox"/> course guide    | <input type="checkbox"/> college event: date: ..... | <input type="checkbox"/> Careers South West |            |
| <input type="checkbox"/> local newspaper | <input type="checkbox"/> Facebook/Twitter           | <input type="checkbox"/> Employer           |            |

**12 Data Protection: Privacy Notice**

- I confirm that the information I have provided on this form is correct.
- I understand that my information will be used to process my application so that I can enter into a learning agreement (contract) with the college
- I understand that:
  - my contact details will be used to communicate with me about my application and future relationship with the college
  - my designated next of kin will be contacted to confirm their details
  - if I am under 18 when this form is submitted, details of my application may be shared with my school, parent(s) or carer(s) designated as my next of kin
  - details of my application may be shared with my employer if they are proposing to sponsor my study
  - details of my application may be shared with referees I have nominated on this form
- I understand that to carry out its public task to deliver education the college will:
  - share my personal data with local authorities and other agencies which may contact me about services relevant to my application and my future attendance at college
  - share my data with processing companies to facilitate payment and other services
  - share my personal data with other agencies (including law enforcement agencies) and funding bodies as required by law
  - discuss health and other information (including special categories information) with professionals and other organisations and agencies to ensure that I can have the support I need to achieve the best outcome from my application
  - unless I give my explicit consent, the college will process my special categories information only when necessary to protect my vital interests (e.g. my life), those of others, or where there is a substantial public interest in doing so.
- If you are under 19 years old the college will share information regarding your attendance, progress and achievement with your parent(s) or carer(s) designated as your next of kin. This includes data presented electronically on the college's Parent portal. If you have reason to discuss the information the college shares with your parent(s) or carer(s) who you have designated as your next of kin, please contact the Designated Safeguarding Lead by email: [DSL@exe-coll.ac.uk](mailto:DSL@exe-coll.ac.uk)

Further information about your rights and how we process your data can be found at [www.exe-coll.ac.uk/dataprotection](http://www.exe-coll.ac.uk/dataprotection)

**Student Signature** ..... **Date** .....

**What to do next:**

When complete, please send to Advice and Recruitment Team, Exeter College, Hele Road, Exeter EX4 4JS. contact you regarding the next step in your application process.

We will then