

# ADULT LEARNING

*REIGNITE YOUR FUTURE*



# HELLO!

We are passionate about helping adults to achieve their education goals, develop new skills or even land a dream job. Whenever you come to us in life, and no matter what your current qualifications are, we can help get you on the right learning path or into the career you want.

We have a wide variety of options to choose from. Our professional and technical adult courses focus on skills that can be applied directly to the workplace or further study, giving you the knowledge to pursue a career in your chosen area. Adult Essential Skills courses can be the perfect way to open new doors and develop skills that are needed for success in work, learning and life. We also have a range of leisure courses to help you Find your Happy!

Not sure where to start? Contact our Adult Advice Hub now with any questions you might have about adult learning with Exeter College. Email **adultadvice@exe-coll.ac.uk**, call **01392 400170**. See page 19 for full information about help available.



# WHAT YOU CAN DO

## Professional Qualifications

Looking to further your career or develop existing work-based skills? We have lots of options, such as Skills Bootcamps. Many courses have funding available. See pages 8-9.

## Adult Essential Skills

These courses can be the perfect way to open up new opportunities in education, the workplace or day to day life. They include GCSE level study and English for Speakers of Other Languages (ESOL). See pages 10-11.

## Access to Higher Education

An Access course is a one year course for adult learners looking to progress to university level study. See page 13.

## Higher Technical Education (HTE)

Get the skills employers need with our range of HTE courses. We are committed to providing high quality technical education that meets the needs of students, employers and industry. See page 14.

## Community Learning and Leisure Courses

Discover a new hobby, spark creativity and find your happy with a day or evening community or adult leisure course. See pages 16-17.

See pages 18-23 for information about support, fees and funding, maps, how to apply and our Adult Advice Hub. Also, visit our website for full and up to date information, including full details of all courses on offer: **[exe-coll.ac.uk/adults](http://exe-coll.ac.uk/adults)**

# LEVELS EXPLAINED


We understand that choosing the right level of learning can be confusing. Our friendly Adult Advice Team are always very happy to help get you started, so please don't hesitate to contact us with your questions.

In some instances you will be required to have certain qualifications, such as a C/4 in English,\* but for others you might just need to have an interest in that subject. For full course information and entry requirements visit our course information on our website.

\* Please note, from 2017 a grade C is equivalent to a grade 4

Level 4+	<div>HIGHER TECHNICAL EDUCATION</div> <div>Skills employers need.</div>		<div>Skills Bootcamps</div> <div>SKILLS FOR LIFE</div>
Level 3	Access to Higher Education	Professional Qualifications	
Entry Level, Level 1 and Level 2	Adult Essential Skills (including ESOL)		
First Steps or Learning for Leisure	Community Learning	FIND YOUR HAPPY	





The GCSE Maths and English classes are really enjoyable, it is great doing something just for me. I always feel really welcome and my teachers are phenomenal - they give such good feedback, are always on hand to help and are so supportive.

**Kayleigh, GCSE Maths and English**

# REASONS TO CHOOSE EXETER COLLEGE

## **We are Outstanding**

In 2022 we were the first College in the country to be rated as Outstanding by Ofsted in its new enhanced framework. The College also scored the top assessment of 'strong' for its approach to meeting the skills needs of the area.

## **We are supportive**

Not only is our teaching outstanding, but adult learning tends to take place in smaller class sizes with focused support. We have friendly staff dedicated to helping you achieve and succeed. You will be part of a vibrant and supportive adult learning community. Find out about our WRAAP support programme on page 18. Our dedicated Learning Support Team also work with students throughout their programme. See page 19.

## **We are flexible**

We recognise that life as an adult can be busy. We offer flexible timetabling to include day and evening teaching, and condensed study to fit around work and life with full time and part time options often available. Talk to our Adult Advice Team about your needs prior to study.

## **We have excellent facilities**

Our adult courses take place in multiple locations across the city (see page 22). Our sites, such as the Digital and Data Centre (part of the South West Institute of Technology) and Future Skills Centre, have industry standard and specialist equipment which give you real world experience. You will also have access to Learning Resource Centres, study areas and cafes.

## **We will open doors to your future**

There is such a wide range of choice for adult learners at Exeter College that we are confident, whatever your starting point, we can guide you on to the right path for you. Whether you want to immerse yourself in a new hobby or progress in your career, we will help you on your way.

We also have lots of funding options and financial support available, often courses are free of charge. See pages 20-21 for information.

# OUR VALUES

Exeter College is committed to the principles of equality and diversity for all its staff and learners. The College actively challenges any unlawful discrimination on the grounds of age, disability, sex, gender reassignment, pregnancy and maternity, marital or civil partnership status, race, religion or belief or none, and sexual orientation.

The values of equality and diversity underpin all our courses. We promote

positive attitudes towards diversity, encourage all learners and staff to reach their full potential and take proactive steps to take account of the additional needs of those who may experience the greatest barriers to fulfilling their potential. If you have a compliment, comment or complaint - please visit **[exetercollege.ac.uk/about/policies](https://exetercollege.ac.uk/about/policies)** on the College website or contact reception on **01392 400500**.





# PROFESSIONAL QUALIFICATIONS

**Our professional and technical adult courses focus on skills that can be applied directly to the workplace or further study, giving you the knowledge to pursue a career in your chosen area.**

Whether you want to completely retrain or simply pick up some extra skills to use in your current role, we have a wide range of courses and training opportunities.

## **The types of courses on offer:**

- ♦ Accountancy
- ♦ Adult Care
- ♦ Dental Nursing
- ♦ Construction
- ♦ Counselling
- ♦ Digital Skills
- ♦ Education and Childcare
- ♦ Engineering
- ♦ Hair and Beauty
- ♦ Hospitality and Catering
- ♦ Leadership, Management and HR
- ♦ Sport and Fitness

Skills Bootcamps are also available in a range of subjects, see page 9.

Funded places are available on lots of qualifications for you to retrain and upskill in automotive, care, counselling, education and early years, health and professional courses. See page 21.

Visit our website  
for the full list of  
courses and course  
information, including  
fees, application forms  
and start dates

**[exe-coll.ac.uk/adults](http://exe-coll.ac.uk/adults)**



# SKILLS BOOTCAMPS



**We offer adult learners (19+) the opportunity to retrain for free for a career in digital, green skills, construction, health or leadership and management by taking part in one of our part time courses, with start dates throughout the year.**

These courses are fully funded by the Government, through the National Skills Fund. Skills Bootcamps have been designed to help local people advance or pivot their skills to help to kickstart a career in their chosen field.

Courses focus on gaining the skills required to get a job in the industry by giving you the tools to move into a rewarding career.

These courses would be perfect for you if you are:

- ♦ Looking for a job in the industry
- ♦ Looking to upskill in your current role and want to make an impact with new skills learnt
- ♦ Self employed

## **Get job interview ready**

As part of your chosen course, you'll have the opportunity to develop sought-after skills fit for the economy of the future and even interview for a genuine job in your chosen sector at the completion of your course.

## **Upskill your employees**

If you are an employer that is interested in accessing funding to upskill existing employees, you will need to register your interest directly with Exeter College. We will discuss the funding level with you, as to whether it will be a 10% employer contribution per cost of the course per employee, or a 30% contribution per cost of the course per employee. Please contact the Adult Advice Team by emailing **[bootcamp@exe-coll.ac.uk](mailto:bootcamp@exe-coll.ac.uk)** for further information.



# ADULT ESSENTIAL SKILLS



**These courses are the stepping stones that make it easier to learn other skills. We provide free essential qualifications to help adults make progress and feel more confident in the workplace, education and life.**

These qualifications range from pre-entry level right through to Level 2 and are often required by employers. There are courses throughout the week in the morning, afternoon and evening, so you should be able to choose one at a time that suits you. For each of these courses full attendance is essential in order to progress.

## **The types of courses on offer:**

### **Entry Level Functional Skills Maths**

The course is designed to build your confidence in maths and teaches you how to apply practical skills to real life and work-based contexts. It is excellent preparation for the adult GCSE Maths course.

### **GCSE courses**

At Exeter College our GCSE English and Maths courses are Level 1 and Level 2 chosen route. You can study English, Maths or Biology GCSE. These courses are fast-paced and require commitment to both attend lessons and study independently. Tutors are highly supportive and will guide you according to your individual needs.



Full information is available on our website **[exe-coll.ac.uk/adults](http://exe-coll.ac.uk/adults)** Please note, Functional Skills and GCSE courses are designed for students who can communicate confidently and fluently in English and a fee applies to overseas students. A full ESOL Level 2 qualification or equivalent standard is required for all second language applicants. When we receive your application form, you will be invited for an English and Maths assessment and interview. The assessment is to ensure you are placed on the right level course. For more information or to book an interview and assessment please collect an Adult Learning application form from a College reception or download one from **[exe-coll.ac.uk/adults](http://exe-coll.ac.uk/adults)**



## **English for Speakers of Other Languages (ESOL) Skills for Life**

We also run ESOL courses (English for Speakers of Other Languages), which develop reading, writing, listening, and speaking skills in the English language, as well as knowledge of language.

English courses are available at five qualification levels from beginners to advanced.

Learners study twice a week with morning, afternoon and evening classes available. There is an exam at the end of each term and a chance to gain a national qualification.

Please note: All learners take an assessment to decide which is the right level for them to join. Learners need to be able to complete the course and take the exam at the end, so the course is not suitable for someone who is here for a short time.

The focus each term is on communication skills (writing, reading and speaking and listening) with a clear focus on the exam near the end

of each term. Learners usually remain in the same class for one year and then progress to the next level (if they have passed all the exams).




For information on start dates and how to apply contact us or visit our website  
**[exe-coll.ac.uk/esol](http://exe-coll.ac.uk/esol)**

## **Springboard to employability and progression course**

This course is for young adults, aged 19-24, which enables them to progress to an Apprenticeship or to GCSE English and Maths or Level 2 ESOL. Learners follow an intensive English Language programme and attain ESOL qualifications at their appropriate level. Learners have the opportunity to study additional qualifications such as Maths and Essential Digital Skills.





The Access course has been incredible because it not only provides you with really interesting course content, but it also supports you with skills, such as essay writing, that really help to prepare you for university.

**Sophie, studying  
Access to  
Higher Education  
(Social Science).**



# ACCESS TO HIGHER EDUCATION

**Access to Higher Education (HE) diplomas can help people without traditional qualifications, or those who have been out of education for some time, prepare for university or their next steps in education.**

They are specifically designed to help you progress confidently on to professional advanced training. Our students often tell us they love the way the courses fit around their current lifestyle.

The Access to HE Diploma is widely recognised by UK universities, and they actively encourage applications from Access to HE students.

As well as developing your knowledge in your chosen subject area you will also be developing essential skills to prepare you for university level study.

## **You will develop:**

- ♦ Study skills - reading, note taking, essay writing, research skills, reference writing, revision strategies, exam practice, presentation skills, group work, seminars and discussions.
- ♦ Academic skills - analysis, evaluation, discussion, clear explanation and description.
- ♦ Confidence in independent study and time management.

**Studying for just one year with us can massively change your prospects and set you on the path to success.**

For more information about Access Diplomas please visit [exe-coll.ac.uk/access](http://exe-coll.ac.uk/access) or contact our Adult Advice Team on **01392 400170** or email **[adultadvice@exe-coll.ac.uk](mailto:adultadvice@exe-coll.ac.uk)**.

Advanced Learner Loans are available. See page 21 for funding information.

We also offer a **Preparation for Access to HE Science** course which provides a 9 week refresher in Science for those whose GCSE pass is over 5 years old. It is intended to supplement a previous GCSE for students wishing to progress to Access in Science (Biology and Chemistry) or Healthcare.

# GET THE SKILLS EMPLOYERS NEED



**We are committed to providing Higher Technical Education (HTE) that meets the needs of students, employers and industry. There are currently huge skills gaps in many vital areas of the economy, meaning employers need people with technical skills more than ever.**

The courses we offer are at Level 4, 5 (such as HNDs and Foundation Degrees) and some Level 6 qualifications and have been developed in partnership with awarding bodies, employers and businesses. Several of our courses meet industry-set requirements, look out for this Higher Technical Qualification (HTQ) logo .

We are preparing students with the skills employers need in the following sectors:

- ♦ Business and Administration
- ♦ Construction and the Built Environment
- ♦ Digital
- ♦ Education and Childcare
- ♦ Engineering and Manufacturing
- ♦ Health and Science
- ♦ Legal, Finance and Accounting

## **Higher Technical Education is for:**

- ♦ College and sixth form leavers (18+) who want to progress to a career in one of the sectors listed and want training as part of their career path.
- ♦ Adults looking to upskill and gain qualifications, whether already in


employment or looking to retrain.

- ♦ Employers looking to upskill staff.

## **What are the benefits?**

- ♦ Higher Technical Education (HTE) has been specifically developed with employers and businesses so that you will gain the skills they are looking for and then unlock highly-skilled jobs.
- ♦ An exceptional study environment will give you access to industry-standard facilities that replicate the workplace.
- ♦ Small group sizes allow you to have focused support to develop your skills.
- ♦ Qualifications are flexible and include part time options (for example, you could study at College one day per week alongside part time employment).
- ♦ Additionally, the courses are often shorter and less expensive than university degrees, but offer the same level and standard of education.

For full course information visit our website **[exe-coll.ac.uk/HTE](http://exe-coll.ac.uk/HTE)**



The Engineering HNC course is taught in-line with industry standards and it is clear that the teaching at College has been approached with a high level of care and diligence.

**Hamish, studying  
Engineering HNC**

# COMMUNITY LEARNING



Exeter College is working in partnership with CoLab Exeter, Exeter City Council and Devon County Council to provide community-based adult learning to empower and transform the lives of people who find it hardest to connect and engage.

Learning programmes are based in community locations, delivered by community learning specialists and cover the following themes:

- ♦ Wellbeing
- ♦ Digital
- ♦ Creativity
- ♦ Employability
- ♦ Life skills

For a list of the current courses available visit:  
**[urbanlearningacademy.org.uk](http://urbanlearningacademy.org.uk)**



Scan here for a list of events

## Multiply



Multiply offers easy access to free numeracy courses and initiatives that can help you brush up on your Maths skills and help you become more confident with numbers. You will be able to learn at a pace that suits you.

Whether you are new to Maths or simply want to brush up on existing skills, Exeter College, in partnership with the Urban Learning Academy, is offering a whole host of free courses, workshops and events.

Multiply is a government initiative aimed at increasing the levels of functional numeracy in the adult population across the UK. If you are aged 19+ and do not already have a GCSE at grade C (or equivalent) in Maths, Multiply is available to you.

### It includes:

- ♦ Pop Up Maths events
- ♦ Maths for life (budgeting, managing bills etc)
- ♦ Pre-GCSE Maths (6 x weeks)

To find out more visit  
**[exe-coll.ac.uk/communitylearning](http://exe-coll.ac.uk/communitylearning)**



Or scan for a list of events

# LEISURE COURSES

Discover a new hobby, spark creativity, or learn new skills and Find Your Happy with our range of leisure courses. Join us to unwind and dedicate time doing something that makes you feel happy.

Make art, write short stories, craft clay pots, learn a language, play guitar, create silver jewellery, or relax with yoga - what will you choose?

Visit [exe-coll.ac.uk/findyourhappy](http://exe-coll.ac.uk/findyourhappy) for more information or find us on Facebook - **Exeter College Community Learning**



Sign up to our Community Learning Newsletter for regular updates.





# SUPPORTING YOU

**As well as completing your qualifications and training while at Exeter College, we think it is vital that we also provide you with the right wraparound support and personal development opportunities.**

We want to ensure that you are supported to succeed, achieve your goals and get help with deciding on your next steps. We also want to provide you with the right wellbeing support and access to our student services and resources. To do this we have WRAAP which is our Wraparound support for Adults and Apprentices.

WRAAP offers advice and guidance including careers advice, health

and wellbeing support, and helpful resources from leisure activities to information on keeping everyone at College happy and safe. Plus, as an adult learner on a professional or Higher Technical Education course, you will have the opportunity to access the Find Your Happy enrichment programme where you can sign up to exciting workshops for free!



# LEARNING SUPPORT

There is additional support available if you have a specific learning difficulty, physical disability, mental health or medical condition recognised under the Equality Act 2010.

If you are applying for a **Higher Technical Education** programme and you would like to speak to somebody about your support needs, please call our DSA Adviser on: **01392 400443** or email **dsa@exe-coll.ac.uk**

## For those on other adult courses

- ♦ We will ask you about your previous exam access arrangements, any extra support you have had previously and what aspects of study you may find difficult. This will help us build a picture of you and your needs before you start your programme.
- ♦ You can receive one-to-one study skills support. This is offered outside of your College lessons and can help with using assistive technology, reading and research skills, spelling, time management, organisation, revision and exam techniques. Your tutor will refer you for this if they feel you need it. Your tutor would set some targets for the areas with which you need support, and you would work on these for a set period. If you feel that you are struggling on your

course it is best to talk to your tutor about this as soon as you can.

- ♦ There is in-class support for those studying GCSE English and Maths.

If you have any questions or want advice about how we can support you to achieve with us please contact the Learning Support Team - email **learningsupport@exe-coll.ac.uk** or call **01392 400439**.

# HOW TO APPLY

If you're ready to apply for one of our adult courses, visit **exe-coll.ac.uk/adults/apply**

Our Access to HE Diplomas can be applied for through our website by clicking on the 'Apply' button.

After completing a profile, you can choose the course you wish to study, complete your personal statement and send your application to us electronically. Our Admissions Team will get back to you as soon as possible with dates for interview, conditions of offer and next steps.

Many of our Higher Technical Education (HTE) qualifications programmes are linked with the Universities and Colleges Admissions Services and can be applied for through their website **www.ucas.com**

# ADULT ADVICE HUB

Contact our Adult Advice Hub with any questions you might have about Adult Learning and Higher Technical Education with Exeter College.

The Hub is open 9am-9pm Monday to Thursday and 9am-4pm Friday.

We are open term time for bookable appointments and drop-ins and also offer bookable appointments in the College holidays.

**“The Adult Advice Team are really knowledgeable. They help you find the right course and tell you about all the support available, such as travel and childcare, to help you succeed whatever your situation.”**

**Kayleigh, GCSE Maths and English**

To book an appointment online please visit our website **exe-coll.ac.uk/adults**, email **adultadvice@exe-coll.ac.uk** or call **01392 400170**.



Please scan the QR code to book an appointment with one of our Adult Advisers.





# FUNDING YOUR FUTURE

**Information on course fees is indicated on the course pages on the website. Funding and financial support may be available, see below for a brief overview and contact our Adult Advice Team to find out what you may be eligible for. Please note, for all adult learning courses you need to be aged 19 or above.**

## **GCSE English and Maths courses (up to Level 2) and Essential Digital Skills (up to Level 1)**

are fully funded. These are free for anyone who does not already have a grade C(4) (For GCSE Maths and English) and Essential Digital Skills is free to anyone who does not already have the qualification.

**For ESOL courses** please visit the website for course costs and eligibility for funding support.

**Level 2 courses** entitlement - funding is available to cover the full cost of some Level 2 (and under). Please visit our website and contact us for full information.

**Level 3 courses** entitlement - many Level 3 courses are fully funded (meaning that they will be free of charge to you), for those aged 19-23. Please visit our website and contact us for full criteria and to see what help you may be able to access.

**Free courses for jobs** - some Level 3 courses are fully funded (meaning that they will be free of charge to you), for those aged 24+. Please visit our website and contact us for full criteria and to see what help you may be able to access.

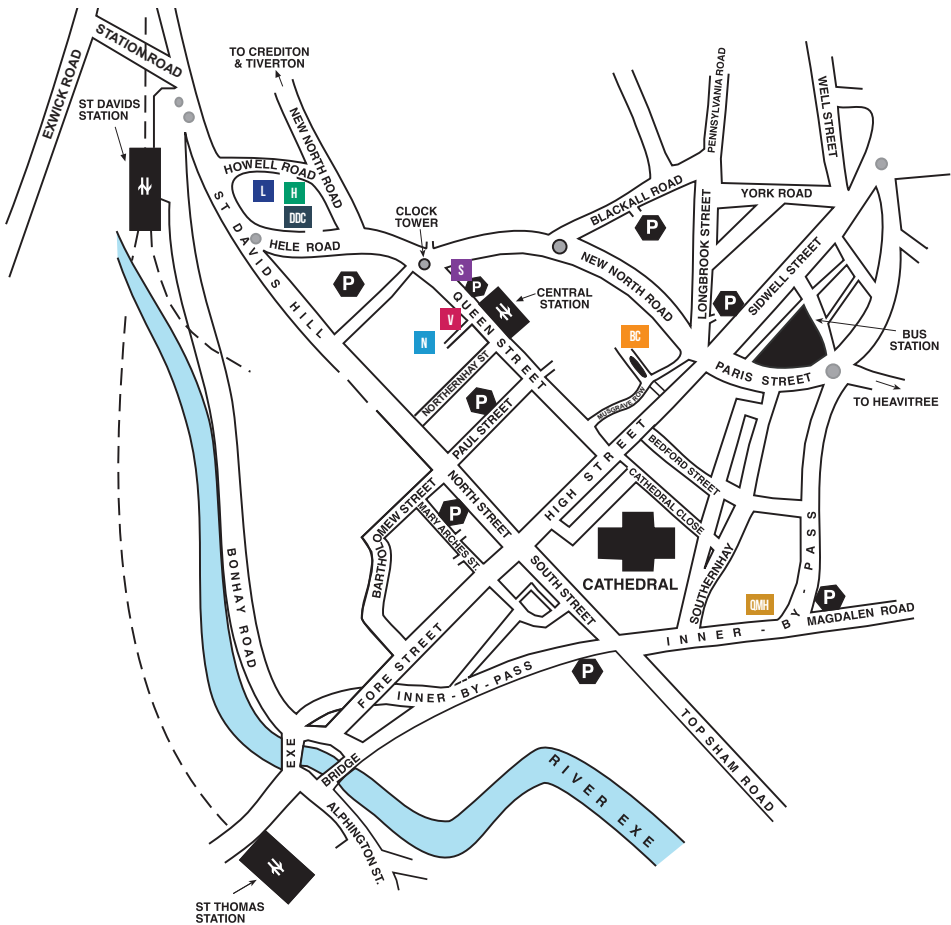
## **19+ Advanced Learner Loans**

If you are thinking about returning to education to study at Level 3 or above, but are not eligible for the Level 3 entitlement, the Government's Advanced Learner Loan is available for some courses and could help you study now and pay later. If you are studying an Access to Higher Education Diploma and go on to successfully complete a degree you will not need to pay back the loan. There are no credit checks and the loan does not depend on your income. For more information speak to one of our Adult Advisers or visit **[gov.uk/advanced-learner-loan](https://www.gov.uk/advanced-learner-loan)**

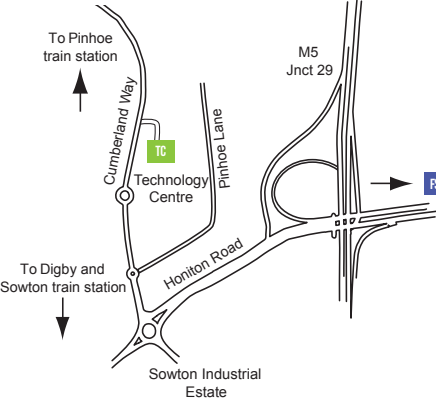
## **Bursary Support**

We may be able to help with travel costs, childcare, essential kit and equipment, books, trips and visits, lunch credit, accreditation or professional membership fees, and domestic/accommodation emergencies. You can view 19+ Bursary Information on our website, including information about eligibility and evidence required.

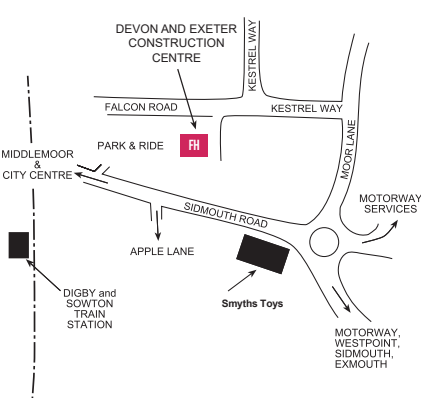
# MAP OF EXETER COLLEGE SITES



## MONKERTON



## SOWTON TRADING ESTATE



## LOCATION KEY

- BC** 1st Floor, Bradninch Court,  
Castle Street, Exeter, EX4 3PL
- FH** Devon and Exeter  
Construction Training Centre  
Falcon House, Falcon Road  
Sowton Industrial Estate  
Exeter, EX2 7LB
- FSC** Future Skills Centre,  
Exeter, EX5 2LJ
- DDC** IoT, Digital and Data Centre,  
Hele Road, Exeter, EX4 4JS
- H** Hele Road Centre  
Hele Road, Exeter, EX4 4JS
- L** Laurence Building  
Hele Road, Exeter, EX4 4JS
- S** Maths and Science Centre  
Queen Street, Exeter, EX4 3SR
- OMH** Quakers Meeting House  
Wynards Lane, Exeter, EX2 4HU
- N** Sports Hall  
Victoria Yard, Off Queen Street  
Exeter, EX4 3SR
- TC** Technology Centre  
Monkerton, College Way  
Exeter, EX1 3PZ
- V** Victoria House  
33/36 Queen Street, Exeter, EX4 3SR



## DIRECTIONS FOR EXETER COLLEGE SITES

**By Road:** From the M5, J29 follow the signs for the city centre and then Exeter University campus and St David's train station. Please note that there is no available parking at city centre college sites. Charged parking is available in public car parks as shown on the map.

**Devon and Exeter Construction Training Centre** is easily reached from J30 of the M5. Follow the signs to Sowton Industrial Estate, turn in to Moor Lane and left in to Kestrel Way.

**The Technology Centre** at Monkerton is reached from J29 of the M5. Turn right at the junction, right at the roundabout passing the Met Office on your left, across two roundabouts and the Technology Centre is on your right.

**The Future Skills Centre** is on the Exeter Airport Industrial Estate at Clyst Honiton, come off at junction 29 of the M5.

**By Rail:** Exeter St David's and Exeter Central stations are within walking distance of all city centre college sites. Exeter Central station is opposite **Victoria House** and the **Centre for Creative Industries (CCI)** buildings. Digby and Sowton train station is within walking distance of **Devon and Exeter Construction Training Centre**. Pinhoe train station is within walking distance of the **Technology Centre**.

**By Bus:** A number of buses stop directly outside the **Hele Road campus**. The Exeter College city centre sites are a 10 minute walk from the city bus station. There are also regular, local buses available to visit the **Future Skills Centre, Construction Training Centre and Technology Centre** please visit the Stagecoach bus website for details.

**Parking:** Parking is available on site at **Devon and Exeter Construction Centre, Future Skills Centre and Technology Centre**. There may be a charge for parking. All other sites have parking nearby.



For community learning sites please check the booking information. See pages 16-17 for website links.

## GET IN TOUCH



01392 400170



[adultadvice@exe-coll.ac.uk](mailto:adultadvice@exe-coll.ac.uk)



ExeterCollege



@ExeterCollege



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Exeter College



[exe-coll.ac.uk/adults](http://exe-coll.ac.uk/adults)